

POSITION VACANCY

Westminster College

Full Time Mental Health Counselor – Wellness Center (10-month position)

Westminster College seeks a full-time 10-month mental health counselor to provide counseling during the academic year. The counselor is responsible for providing clinical counseling services to undergraduates who are experiencing personal, academic, and/or social stressors, mental health issues, and crisis situations. This position reports to the Director of Clinical Counseling Services.

Primary Responsibilities

1. Provide short-term mental health counseling to currently enrolled students (individual and/or group)
2. Assist with mental health crisis management to ensure safety for all students.
3. Develop and manage clinical documentation on all clients
4. Schedule client appointments and maintain scheduling calendar
5. Collaborate treatment with Wellness Center Staff
6. Collaborate and consult with faculty, medical professionals and other individuals on- and off-campus to provide continuity of care for student clients and make referrals as necessary
7. Design and conduct support/therapeutic group sessions as needed
8. Develop and implement outreach programs, workshops, and educational initiatives that promote mental health, wellness, and resilience.
9. Develop and disseminate mental health wellness information to the campus community through print and digital media.
10. Perform other duties as assigned

Qualifications

- Master's degree in clinical counseling, social work or other related field
- Licensed, or license-seeking, as a Professional Counselor (LPC) or Licensed Social Worker (LSW)
- Experience with Electronic Medical Records
- Experience with Tele-counseling
- Strong interpersonal skills including oral, written, listening, and presentation skills
- Multicultural competency knowledge and experience

To Apply

Interested individuals should submit a cover letter, resume, and the names and contact information for three work-related references to Sarah Gellman, Director of Clinical Counseling Services by email to counseling@westminster.edu For full consideration, application materials must be received by **September 12, 2025**. An offer of employment is contingent upon the successful completion of an extensive background check. EOE